

Fordwich



Town Hall

# Fordwich United Charities

Established 1906

Registered Charity No. 208258



## ANNUAL REPORT 2020

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## Main agents and advisers

**Bankers:** Lloyds Bank, 49 High St, Canterbury CT1 2SE

**Investment managers:** CCLA Investment Management Ltd, 85 Queen Victoria Street, London EC4V 4ET

**Solicitors:** Furley Page, 39 St Margaret's Street, Canterbury CT1 2TX

**Consultant Architect:** Sell Wade Consultants, Lords, Sheldwich, Faversham ME13 0NJ

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## Report

The Trustees of Fordwich United Charities present their report for the year ending 31 December 2020.

Fordwich United Charities (“FUC” or “the Charity”) is registered with the Charity Commission, charity number 208258.

## Structure, governance and management

FUC was established in 1906 and is the consolidation of six charities: Stephen Bigge, Thomas Bigge, Walter Bigge, Sarah Edwards, Anthony Jennings and The Fordwich Town Trust. It is governed by a Scheme registered with the Charity Commission dated 3 March 1976 as amended on 14 November 1996 (“the Scheme”).

The Charity owns Fordwich Town Hall; Fordwich Town Regalia; the allotments neighbouring The Drove, Fordwich; Fishing Rights in the River Stour; the right to receive a moiety (half) of the rent arising from a parcel of land on Romney Marsh; rights over The Drove, Fordwich; and Investments with the Charities Official Investment Fund. All these assets, except the Town Regalia and The Drove, produce an income.

## Objects

The Objects of the Charity are the maintenance of its property (principally the Town Hall) and the provision of Grants to those resident in Fordwich. The net income of the Stephen Bigge Fund is to be used for the general advancement of life of the residents of Fordwich who are under 25 and who need financial assistance in preparation for their working life. These Grants are usually called ‘Book Grants’. Other net income of the combined Charities is for use for relief in need for residents of Fordwich, or in exceptional circumstances, for residents immediately outside the Parish, but without age restriction. These Grants are usually called ‘Coal Grants’.

## Trustees

The Scheme requires seven Trustees:

- One Ex-Officio Trustee, the Rector for the time being of the Parish of Sturry with Fordwich and Westbere with Hersden;
- Five Nominative Trustees, appointed by the Town Council of Fordwich for four-year terms; and
- One Nominative Trustee, appointed by The Kent Archaeological Society (KAS) for a four-year term.

The Nominative Trustees serving during 2020 were:-

Mr Patrick Heren – Chairman 24/4/2017 – 3/9/2020	(Resigned October 2020)
Dr Roger Green	(Term expires 22 March 2021)
Mrs Janet Hurst	(Term expires 2 June 2021)
Mrs Catherine Molin – Chairperson from 3/9/2020	(Term expires 2 June 2021)
Mr Lewis Phillips – Treasurer (appointed 23/1/2020)	(Term expires 22 January 2024)
Mr Matthew Edgley (appointed 26/11/2020)	(Term expires 25 November 2024)
Mr Barrie Beeching (KAS)	(Term expires 18 October 2023)

Mr Heren resigned as Chairman in September 2020 and as a Trustee in October 2020. The Trustees recorded their thanks to Mr Heren for his work on behalf of Fordwich United Charities and Fordwich Town Council. Mrs Molin was appointed as Chairperson and Mr Phillips as Treasurer on 3 September 2020.

## Public benefit

The Trustees have paid due regard to the Charity Commission’s guidance on public benefit in deciding what activities FUC should undertake. The principal activities undertaken by FUC in order to carry out its objects for the public benefit comprise:

1. The care and maintenance of Fordwich Town Hall, an ancient Grade II\* listed building.
2. The opening of the Town Hall to visitors on selected occasions throughout the year.
3. Making the Town Hall available to Fordwich Town Council for its Council Meetings.
4. Letting out Fordwich Town Hall for weddings, civil partnerships and similar ceremonies.
5. The maintenance of its associated real properties, including the road outside the Town Hall and The Drove.
6. Leasing the Allotments to the Fordwich Allotment Association, and making a financial contribution to their maintenance.
7. The award of Coal Grants and Book Grants to residents of Fordwich identified as deserving financial assistance.

The Trustees, custodians of the Town Hall and other volunteers give their time freely to organise FUC's activities. Without those contributions, a substantial sum would be spent on salaries.

### Administration

Day-to-day administration is dealt with by the Chairperson and other Trustees.

Angela Starey provides secretarial services for the meetings of the Charity, including the circulation of the Agenda, as set by the Chairperson, and the writing of the Minutes, for which FUC pays a fee.

Sarah Hillier, FUC's Events Manger, coordinates the hire of the Town Hall for weddings and similar occasions, for which FUC pays a quarterly retainer and a per-event fee.

The former Clerk to the Trustees, Mr Aaron Spencer of Furley Page, provides the Charity with legal advice. Any substantial legal work to be done for the Charity is charged on an appropriate basis.

## The year 2020

### Covid-19

2020 was dominated by the Coronavirus pandemic, with government restrictions severely curtailing FUC's operations, notably the ability of couples to use the Town Hall as a venue for weddings and other ceremonies, which has had a corresponding negative impact on our income. However, this was more than compensated for by a £10,000 recovery grant received from Canterbury City Council.

### Conduct of business

The Trustees met five times during the year, in January, April, June, September and November, to conduct the business of the Charity. Apart from January, meetings were held by videoconference. Interim business is conducted by email and telephone exchange.

### The Town Hall

Despite government restrictions, our loyal team of volunteer custodians was able to open the Town Hall to the public on 19 occasions during the year, including seven Heritage Days. Adult visitors are asked to make a donation. Children under 14 accompanying adults and Fordwich residents are admitted free of charge. In all, there were 120 visitors during the year.

Restrictions also meant the Town Hall was largely unused during the year for meetings of the Trustees of FUC, Fordwich Town Council and by other local groups.

Through the year, the Trustees continued their programme of maintenance work on the Charity's property, including repainting the railings around the Town Hall and part of the Crane House exterior, installation of new door locks, contracting for the installation of an intruder alarm and fire detection system (installed in January 2021), commissioning an inspection for the issue of an Electrical Installation Condition Report, and

clearing a fallen tree at the allotments. Necessary work on the Town Hall identified in the 2017 Quinquennial Inspection Report has now largely been completed.

### Weddings and civil partnership ceremonies

The Town Hall is licensed by Kent County Council as an Approved Premises venue for weddings and civil partnerships. The first wedding in the Town Hall took place in July 2008. Because of government coronavirus-related restrictions, three weddings booked for 2020 were cancelled, and one postponed, but we were able to host five ceremonies during the year. Sarah Hillier continues to build our presence on social media and to develop attractive hospitality packages for potential clients with local establishments for when restrictions are lifted.

### Land

The land at Romney Marsh and the allotments neighbouring The Drove remain fully let.

### Fishing rights

The fishing rights on the River Stour remain let to The Canterbury & District Angling Association under a lease for ten years from July 2015.

### Grants

Three prospective recipients of Coal Grants were identified to the Trustees and it was agreed that each should be granted £200. The payments were subsequently made in February 2021. No Book Grants were awarded during the year.

### Plans for the future

The Trustees intend to continue to maintain the Fordwich Town Hall and to promote its use by local groups and as a venue for weddings and similar events. The Events Manager is working with local establishments to offer a package to prospective clients. The ability to permit weddings and similar events and public use of the Town Hall will depend on the easing of government restrictions. At the time of writing, several ceremonies are booked for the coming months, following publication on 22 February 2021 of the government's roadmap for England.

Planned maintenance work at the Town Hall includes remedial electrical works identified at the recent inspection; redecoration of the interior of the Court Room, Jury Room, Undercroft and Crane House, which was completed in February 2021; upgrade of the CCTV system; and restoration of the Crane.

The Trustees will continue to publicise the availability of Coal Grants and Book Grants, and to make enquiries about potential eligible recipients.

## Financial review

The accompanying financial statements show FUC's financial position for the year to 31 December 2020, which the Trustees consider to be sound. They comply with the Trustees' understanding of the current statutory requirements and the requirements of the Scheme.

For the first time in 2020, the Trustees have adopted the Statement of Recommended Practice applicable to charities (SORP 102). The accounts for 2019 have been restated to comply with the new format.

In the year 2020, FUC reported a surplus of income over expenditure on its ordinary activities of £5,775 which was largely thanks to a £10,000 coronavirus recovery grant received from Canterbury City Council. Comprehensive income for the year, which includes the increase in the value of financial investments, was £23,314.

The main sources of income were rents from the fisheries, land at Romney Marsh and the allotments, income from financial investments as well as letting fees for weddings and similar ceremonies. Total income for the year was £21,002. The largest expense items were the Town Hall insurance premium for fire and other perils, maintenance costs and costs relating to weddings. Total expenditure was £15,227.

At 31 December 2020, FUC's investments with the Charities Official Investment Fund were valued at £202,804 and £50,082 of cash was held in the bank and on deposit. Total assets were £291,269 and net assets were £287,499, represented by accumulated reserves, of which £182,482 comprise the Town Hall Extraordinary Repair Fund.

At their meeting on 28 January 2021, the Trustees considered and adopted a policy on reserves, concluding that FUC has an appropriate level of financial reserves in relation to its potential liabilities should major work be required on the Town Hall or its other real assets, and to be able to continue its normal activity while income relating to weddings remains depressed as a consequence of government restrictions.

Although FUC's gross income in 2020 was below the £25,000 threshold above which independent examination or audit is required, the Trustees have elected to obtain an independent examination of the accounts for 2020.

## Trustees' responsibilities statement

The Trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently
- observe the methods and principles in the Charities Statement of Recommended Practice
- make judgements and estimates that are reasonable and prudent
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

A C Molin  
Chairperson  
Fordwich United Charities

22 April 2021

## Independent Examiner's Report to the Trustees of Fordwich United Charities

I report to the Trustees on my examination of the accounts of Fordwich United Charities for the year ended 31 December 2020, which are presented on pages 10-15.

### **Responsibilities and basis of report**

As the Charity's Trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a "true and fair view" which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Thomas James FCA  
Fellow of the Institute of Chartered Accountants in England and Wales  
51 Providence Square  
London  
SE1 2EB  
22 April 2021

Fordwich United Charities

Charity Number 208258

Annual Accounts for the year ended 31 December 2020

## Statement of Financial Activities for the year ended 31 December

	Notes	<b>2020</b>	<b>2019</b>
		£	£
<b>Income</b>			
Investment income			
COIF dividends		586	575
Interest		47	127
		<u>633</u>	<u>702</u>
Other income			
Grant received	3	10,000	0
Fishery rent	9	6,500	6,500
Romney Marsh land rent	9	880	880
Allotment rent	9	120	120
Town Hall entrance fees and donations		355	1,251
Miscellaneous		113	200
Fees for weddings and civil ceremonies		2,400	3,000
		<u>20,368</u>	<u>11,951</u>
<b>Total Income</b>		<b>21,002</b>	<b>12,653</b>
<b>Expenditure</b>			
Charitable donations			
Coal grants	10	0	600
Book grants		0	200
		<u>0</u>	<u>800</u>
The Town Hall and other			
Electricity		538	578
Insurance		5,681	5,321
Maintenance		3,667	2,237
Costs related to weddings and ceremonies		3,295	1,201
Professional advice and services		219	106
Printing		50	187
Land Agent's fees		0	300
Depreciation	5	1,568	1,489
Miscellaneous		210	969
		<u>15,227</u>	<u>12,388</u>
<b>Total Expenditure</b>		<b>15,227</b>	<b>13,188</b>
<b>Surplus/(deficit)</b>		<b>5,775</b>	<b>(535)</b>
<b>Other Comprehensive Income</b>			
Change in value of investments	6	17,539	32,120
<b>Total Comprehensive Income</b>		<b>23,314</b>	<b>31,586</b>

## Balance Sheet at 31 December

	Notes	<u>2020</u>	<u>2019</u>
<b>Assets</b>		£	£
<b>Fixed Assets</b>			
Tangible fixed assets	5	32,990	34,243
<b>Investments</b>			
UTB fixed term deposit	6	25,000	0
COIF Investment Fund Income shares	6	20,322	19,095
COIF Investment Fund Accumulation shares	6	<u>182,482</u>	<u>166,170</u>
Total investments		227,804	185,265
<b>Total fixed assets</b>		260,794	219,508
<b>Current Assets</b>			
Investments - COIF deposit fund	7	0	18,012
Prepayments	8	5,393	3,340
Cash		<u>25,082</u>	<u>26,945</u>
Total current assets		30,475	48,297
<b>Total Assets</b>		<b>291,269</b>	<b>267,805</b>
<b>Less: Current Liabilities</b>			
Deferred rental income	9	3,470	3,470
Booking deposits for weddings		300	150
Grants awarded	10	<u>0</u>	<u>0</u>
<b>Net Assets</b>		<u><b>287,499</b></u>	<u><b>264,185</b></u>
<b>Reserves</b>			
Restricted reserves	11	182,482	166,170
Unrestricted reserves		<u>105,017</u>	<u>98,015</u>
<b>Total reserves</b>		<u><b>287,499</b></u>	<u><b>264,185</b></u>

The accounts on pages 10 to 15 were approved by the Trustees on 22 April 2021 and were signed on its behalf by:

A C Molin  
Chairperson

L H Phillips  
Treasurer

## Notes to the accounts

### 1. Principal accounting policies

#### a) Basis of accounting

The accounts (financial statements) have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. For the first time in 2020, the financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 (as updated through Update Bulletin 1 published on 2 February 2016) and the Charities Act 2011. The accounts are presented in sterling which is FUC's functional currency.

The address of FUC is c/o Tancrey, Fordwich, Canterbury CT2 0BU.

FUC's principal activities and operations are the care and maintenance of Fordwich Town Hall, an ancient Grade II\* listed building and its associated property, and the promotion of its use by the local community for meetings, weddings and other events. FUC constitutes a public benefit entity as defined by FRS 102.

The financial statements have been prepared on a going concern basis as the Trustees believe that no material uncertainties exist in respect of going concern. The Trustees have considered the level of funds held and the expected level of income and expenditure for the twelve month period from the date of authorising these financial statements. The budgeted income and expenditure is sufficient with the level of resources for FUC to be able to continue as a going concern. The Trustees have considered the impact of COVID-19 as part of the going concern assessment. Whilst FUC has temporarily closed down its operations at Fordwich Town Hall during the pandemic, as soon as the pandemic is declared over and it is safe to do so, FUC will resume activities.

#### b) Tangible fixed assets

##### i) Heritage assets

Heritage assets, including Fordwich Town Hall and Fordwich Town Council Regalia, which FUC holds in trust and is not able to dispose of, are not shown on the balance sheet as conventional valuation approaches lack sufficient reliability.

The Trustees consider that there is no benefit in obtaining a professional valuation of the freehold land and the right to receive rents, which FUC is not able to dispose of. These assets are therefore not shown on the balance sheet.

##### ii) Other assets

Plant and machinery are initially recognised at cost and are written down on a straight line basis over their expected life. The wheelchair lift at the Town Hall, acquired in 2018, is written down over a term of 25 years.

Fixtures, fittings and equipment acquired since the start of 2020 have been capitalised and are written down to their residual value on a straight line basis over four years. Assets acquired in a financial year receive a full year's depreciation, irrespective of the date within the year they were acquired. Fixtures, fittings and equipment purchased in years prior to 2020 were written off in the year of acquisition. From 1 January 2020, individual assets costing in excess of £100 each are capitalised; individual assets costing £100 or less are expensed in full during the year.

#### c) Income

Voluntary income, donations and rental income from the allotments are accounted for as received.

#### d) Resources expended

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing FUC to that expenditure, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

Expenditure is recognised on an accruals basis.

#### e) Grants

Grants payable by FUC are recognised when paid.

#### **f) Fixed assets investments**

Investments are a form of basic financial instrument and are initially recognised at their transaction value and subsequently measured at their fair value as at the balance sheet date using the closing quoted market price.

FUC does not acquire put options, derivatives or other complex financial instruments.

The main form of financial risk faced by FUC is that of volatility in equity and investment markets due to wider economic conditions, interest rates, the attitude of investors to investment risk, and changes in sentiment concerning equities and within particular sectors or sub sectors.

FUC manages the investment risks by the use of collective investments aimed at the charitable sector and operates an investment policy reviewed periodically by the Trustees.

#### **g) Cash and cash equivalents**

Cash is represented by cash in hand and deposits with authorised financial institutions, either repayable on demand or deposited for a fixed term.

#### **h) Investment gains and losses**

Realised gains and losses on financial investments are taken to the Statement of Financial Activities as they arise and are calculated as the difference between sales proceeds and their opening carrying value or their purchase value if acquired subsequent to the first day of the financial year. Unrealised gains and losses are calculated as the difference between the fair value at the year end and their opening carrying value or their purchase value if acquired subsequent to the first day of the financial year and are included in the Statement of Financial Activities as other comprehensive income.

#### **i) Value added tax**

Value added tax is not recoverable by FUC, and as such is included in the relevant costs in the Statement of Financial Activities.

#### **j) Judgements and key sources of estimation uncertainty**

Aside from those mentioned above, FUC does not have any other key sources of estimation or uncertainty which require disclosure.

## **2. Trustees and employees**

All Trustees give of their time freely and no remuneration was paid to the Trustees in the year. Apart from reimbursement for payments made for goods or services provided to FUC, no Trustees were reimbursed for out of pocket expenses in 2020 (2019: £Nil).

The Trustees comprise FUC's key management personnel in charge of directing and controlling the Charity and running and operating it on a day to day basis. Trustees are required to disclose all relevant interests and register them with the Chairperson.

FUC had no employees in 2020 (2019: None).

## **3. Grant received**

FUC was awarded a grant of £10,000 by Canterbury City Council under the Retail, Hospitality and Leisure Grant Fund (2019: Nil).

## **4. Heritage assets**

In 2020, the value for insurance purposes of Fordwich Town Hall and the Fordwich Town Council Regalia was £1,498,377.

## **5. Tangible fixed assets**

Commencing 1 January 2020, FUC changed its accounting policy and capitalised newly acquired fixed assets acquired at a cost of greater than £100. Prior to the adoption of this policy, fixed assets were expensed in full at the time of acquisition. Plant & machinery in the analysis below relates to the Town Hall wheelchair lift which was acquired in 2018. No fixtures and fittings were acquired at a cost of over £100 during 2019, and no other fixed assets of material value have been acquired in recent years. The prior year accounts have been adjusted to incorporate these changes, including the accumulated depreciation on the lift from the time of acquisition.

£	2020			2019		
	Plant & machinery	Fixtures, fittings & equipment	Total	Plant & machinery	Fixtures, fittings & equipment	Total
<b>Cost</b>						
At 1 January	35,732	0	35,732	35,732	0	35,732
Additions	0	315	315	0	0	0
At 31 December	35,732	315	36,047	35,732	0	35,732
<b>Depreciation</b>						
At 1 January	2,978	0	2,978	1,489	0	1,489
Depreciation	1,489	79	1,568	1,489	0	1,489
At 31 December	4,467	79	4,546	2,978	0	2,978
Net book value 1 January	32,754	0	32,754	34,243	0	34,243
Net book value 31 December	31,265	236	31,501	32,754	0	32,754

## 6. Investments

In November 2020, FUC placed £25,000 in a two-year fixed term charity deposit account with United Trust Bank, at an interest rate of 1.15%, paid annually on the anniversary date. Other investments comprise units held in the Charities Official Investment Fund.

£	2020	2019
Market value at 1 January	185,265	153,145
Net gains/(losses) on investments	17,539	32,120
Market value at 31 December	202,804	185,265

885 units were held in COIF Accumulation Units with a value of £182,482 at 31 December 2020, designated as the Town Hall Extraordinary Repair Fund (2019: 885 units with a value of £166,170), and are considered to be restricted.

## 7. COIF Deposit fund

At 31 December 2019, £18,012 was invested in the COIF Charities Deposit Fund. This was withdrawn in November 2020 and the proceeds reinvested in a fixed term deposit with United Trust Bank.

## 8. Prepayments

The Town Hall weddings licence was renewed by Kent County Council in April 2020 for a term of three years at a cost of £2,000. A pro-rata amount has been charged to the statement of financial activities for the year with the balance carried forward.

The Trustees have ordered an intruder alarm for the Town Hall for which a deposit payment of £560 was made in December 2020. The balance of £760 was subsequently paid when the alarm system was installed in January 2021.

£	2020	2019
Wedding licence	1,556	0
Insurance premiums	3,277	3,340
Intruder alarm	560	0
	5,393	3,340

## 9. Rental income

The River Stour fishing rights are let to the Canterbury & District Angling Association under a 10-year lease from July 2015. Rent falls due on 1 July each year. The annual rent is currently £6,500.

Land at Romney Marsh is let under a long term agreement at an annual rent of £1,000, payable in half-yearly instalments on 1 April and 1 October. The net rent after Land Agent's fee of 10% plus VAT is £880 per annum.

The Fordwich Allotment Association pays an annual rent, currently set at £120.

Deferred rental income for the fishing rights and land is analysed below.

£	2020	2019
River Stour fishing rights	3,250	3,250
Romney Marsh land	220	220
	3,470	3,470

#### 10. Grants awarded

During the year, the Trustees agreed to award Coal Grants of £200 each to three local residents. At the year-end, these were unpaid (but were subsequently paid in February 2021). No Book Grants were awarded (2019: £200).

#### 11. Reserves

Restricted reserves comprise the Town Hall Extraordinary Repair Fund. Other reserves are unrestricted.

£	2020					2019
	Restricted	Unrestricted	Total	Restricted	Unrestricted	Total
At 1 January	166,170	98,015	264,185	136,909	95,691	232,600
Surplus/(Deficit) for the year	0	5,775	5,775	0	(535)	(535)
Change in market value	16,312	1,227	17,539	29,261	2,859	32,120
At 31 December	182,482	105,017	287,499	166,170	98,015	264,185

#### 12. Taxation

FUC is a registered charity and has no form of income which is liable to Corporation Tax.

#### 13. Related party transactions

There were no related party transactions in the year.

#### 14. Independent examiner's remuneration

Independent examination fees during the year amounted to £Nil (2019: £Nil).

## Weddings and civil partnerships



Fordwich Town Hall is a licensed wedding venue and available for hire for weddings, civil partnerships and similar ceremonies.

The venue can hold up to 35 guests plus the happy couple and has a delightful little garden which can be used for photographs to capture the memories of your special day.

If you are looking for a venue to hold a reception, we are happy to recommend several within walking distance.

We will help to make every moment of your special day, the perfect experience for you, your partner, family and friends.

For further information, contact the Events Manager at [sarah.fordwichevents@gmail.com](mailto:sarah.fordwichevents@gmail.com) or visit our [Facebook page](#).

